

Gateshead Clubhouse CIO

Charity Registration no 1160853

Financial Statements and Reports

For the year ended

31 March 2018

Worcester Green
GATESHEAD
Tyne & Wear
NE8 1NH

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Reference and Administrative Information

Name: Gateshead Clubhouse CIO

Charity No: 1160853

Trustees/Directors: Anthony Johnson – Chair
Teresa Morley – Treasurer
David Walton – Secretary
Alan Jeavons
Paul Gwynn
Robert McMullen
Geoffrey Harris
Elaine Allen
Pauline Hawkins

Registered Address: Worcester Green
GATESHEAD
Tyne & Wear
NE8 1NH

Bankers: Lloyds Bank plc
17 Ellison Walk
GATESHEAD
Tyne & Wear
NE8 1BF

Independent Examiner: Kate Tully FMAAT FCIE
4 Brandon Close
Winlaton
Blaydon on Tyne
NE21 6PN

Structure and Governance

Gateshead Clubhouse is a Charitable Incorporated Organisation managed by its Trustees.

Objectives

Gateshead Clubhouse is a mental health community hub run entirely by its members. It has a community café with internet access for our members, we run various activities from the clubhouse as well as out in the community.

Trustee's Report

Achievements

There were 281 groups/activities held in the last financial year.

Social activities lie at the heart of the Clubhouse, in the context of the safe and relaxed environment it provides for members for opportunities to socialise on a daily basis; and, in the way that they provide an important safety net for members. In effect, this has created a genuinely inclusive community which embraces people who have experienced the corrosive effects of social-exclusion and a myriad of other negative life experiences which have contributed to / have amplified their mental health problems. In addition, a comprehensive range of external activities are organised by the Clubhouse reps, sometimes in collaboration with cross-sector organisations which provide which have an emphasis on outdoor fitness and well-being. These include gardening, walking, football and cycling. There are also regular trips to various geographical locations, local, regional and elsewhere e.g. Bill Quay Farm, Alnwick, Kendal & Bowness, Saltburn, Keswick and the North Lakes, Bury Market, York, Harrogate and Edinburgh.

The way that the Clubhouse is managed and run is a very different dynamic to that of a staffed service. It puts the interests of its members at the centre of everything it does and values common sense. It is based on a flat hierarchy.

Public Benefit Statement

The trustees have considered the guidance produced by the Charity Commission on the provision of public benefit and they confirm that public benefit has been provided by the range of activities as described above.

Financial Review

The financial position for the year shows net incoming funds of £55,153 and total outgoing resources of £61,756 with funds brought forward from last year of £13,450 the total funds carried forward are £9,224.

Risk Management:

The Trustees are examining the major risks, which the charity faces in relation to external factors, governance and management, internal operations and business. They are considering the likelihood and the impact of risks and are reviewing what systems should be in place to control and reduce those risks. The systems are being designed to provide reasonable, but not absolute, assurance against material loss or misstatement of loss.

Reserves Policy

It is the policy of the charity to try to build up unrestricted funds, which are free reserves of the charity, to a level that equates to approximately 6 months unrestricted expenditure. This will provide sufficient funds to cover management and administration support costs and any emergencies that may arise from time to time.

Plans for the Future

We will continue to develop the clubhouse in its own right, but at the same time we wish to support other mental health communities in Tyne & Wear to develop their own models of user run services. Over the coming years we will be focusing on that, reaching out for partners to help develop these services working with all sectors in mental health so we could see similar projects to the clubhouse in Tyne & Wear. These would be completely independent services tailored to what local people want.

Trustees' Responsibilities

The Trustees are responsible for preparing the Annual Report and financial statements in accordance with applicable Charity Law and United Kingdom Generally Accepted Accounting Practice.

Charity Law requires the Trustees to prepare financial statements for each financial year which show a true and fair view of the state of affairs of the charity and its financial activities for that period. In preparing those financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Comply with applicable accounting standards, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the trustees and signed on their behalf:

Name:.....*Signature:*.....

Date:.....

Independent Examiners Report

Report to the trustees of Gateshead Clubhouse CIO on Accounts for the year ended 31 March 2018 set out on pages 7 to 11

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income does not exceed £250,000.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kate Tully FMAAT FCIE

Date

Signed



Kate Tully is a Fellow Member of the Association of Charity Independent Examiners and a Fellow Member of the Association of Accounting Technicians

Statement of Financial Activities

for the year ended 31 March 2018

	Unrestricted	Designated	Restricted	Total	Total
Note	Funds	Funds	Funds	Funds 2017-	Funds 2016-17
	£	£	£	18	£
				£	£
Income and Endowments from:					
2					
<i>Donations and Legacies</i>	518	0	27,507	28,025	28,491
<i>Charitable Activities</i>	26,149	0	0	26,149	20,456
<i>Other Trading Activities</i>	977	0	0	977	365
<i>Investment Income</i>	0	2	0	2	3
<i>Other</i>				0	0
Total	27,644	2	27,507	55,153	49,315
Expenditure on:					
3					
<i>Raising Funds</i>	15	0	0	15	15
<i>Charitable activities</i>	28,326	0	33,415	61,741	47,025
<i>Other resources expended</i>				0	0
Total	28,341	0	33,415	61,756	47,040
Net income/(expenditure)	(696)	2	(5,908)	(6,602)	2,275
Transfers between funds	(2,000)	2,000		0	0
Net movement in funds	(2,696)	2,002	(5,908)	(6,602)	2,275
<i>Funds carried forward from 2016-17</i>	4,679	4,002	7,145	15,826	11,161
Total funds carried forward	1,983	6,004	1,237	9,224	13,450

The notes on pages 12-14 form an integral part of these financial statements.

Balance Sheet
as at 31 March 2018

	Note	2017-18 Funds £	2016-17 Funds £
Fixed Assets:			
<i>Tangible Assets</i>		0	0
Total Fixed Assets:		0	0
Current Assets			
<i>Debtors</i>	7	0	0
<i>Savings</i>		13	4,002
<i>Current Account</i>		9,443	9,721
<i>Cash in Hand</i>		168	128
Total Current Assets		9,624	13,850
Liabilities			
<i>Creditors: Amounts falling due within one year</i>	8	(400)	(400)
<i>Creditors: Amounts falling due after one year</i>			
Total Assets less total liabilities		9,224	13,450
The Funds of the Charity:			
Restricted funds		1,237	6,306
Designated Funds		6,004	
Unrestricted funds		1,983	7,145
TOTAL CHARITY FUNDS		9,224	13,450

Approved by the trustees and signed on their behalf:

Name:.....Signature:.....

Date:.....

The notes on pages 12-14 form an integral part of these financial statements

Notes to the Financial Statements
for the period ending 31 March 2018

1 Accounting Policies

Basis of Preparation

These Financial Statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective January 2015) – Charities SORP (FRS 102).

Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by the Charities SORP FRS 102 the restatement of comparative items was required.

At the date of transition no restatements were required.

Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability

Donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Capital Grants are released over the economic useful life of the asset to which they relate

Resources Expended and Liabilities

Resources expended have been analysed using a natural classification.

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Tangible Fixed Assets

The Charity holds no assets of material worth at the present.

2 Funds

The Charity has one fund, an unrestricted general fund comprising accumulated surpluses and deficits which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity that have not been designated for other purposes.

Analysis of Income and Expenditure 2017-18

Income

	Unrestricted £	Designated £	Restricted £	This Year Total £	Previous Year Total £
Donations and Legacies					
Grants	230		27,507	27,737	28,479
Donations	288			288	12
Total	518	0	27,507	28,025	28,491
Income from Other Trading Activities					
Fundraising	977				365
Total	977	0	0	977	365
Investments					
Bank Interest		2		2	3
Total	0	2	0	2	3
Incoming resources from charitable activities					
Catering Income Room	19,543			19,543	12,575
Hire/Refreshments	6,416			6,416	6,193
Other	190			190	1,688
Total	26,149	0	0	26,149	20,456
TOTAL	27,644	2	27,507	55,153	49,315

Expenditure

	Unrestricted £	Designated £	Restricted £	This Year Total £	Previous Year Total £
Raising Funds					
Fundraising Costs	15				0
Total	15	0	0	15	0
Charitable activities					
Activities/Events			4,945	4,945	5516
Adverts/Publicity	716			716	167
Catering Costs			12,494	12,494	12,120
Computer Software/Expenses			2,840	2,840	1,028
Insurance	2,786		58	2,844	1,548
Equipment	2,981			2,981	3,122
Legal/Professional Fees	1,796			1,796	3,826
Licences/Affiliations/Subs	125			125	0
Maintenance/Refurbishment	2,000		11,832	13,832	10,968
Sanitary/Cleaning	1,106			1,106	86
Safety/Security	1,914			1,914	0
Small Equipment				0	0
Stationery/Postage/Printing	609			609	662
Telephone/Internet	754			754	855
Travel Expenses			17	17	0
Utilities	8,208			8,208	6,450
Volunteer Expenses			1,179	1,179	0
Independent					
Examination/Accountancy	400			400	650
Other	4,931		50	4,981	25
Total	28,326	0	33,415	61,741	47,023
Total	28,341	0	33,415	61,756	47,023

3 Fixed Assets

There are no fixed assets of material worth at this time.

4 Debtors

There are no debtors at this time

5 Creditors

	2017-18 Amounts falling due within 1 year £	2016-17 Amounts falling due more than 1 year £
Trade Creditors	400	400
Other Creditors		
Accruals and Deferred Income		
Total	400	400

6 Trustees Expenses

No Trustees claimed any expenses during this financial year.