

Gateshead Clubhouse CIO

Charity Registration no 1160853



Financial Statements and Reports

For the year ended

31 March 2017

Worcester Green
GATESHEAD
Tyne & Wear
NE8 1NH

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Reference and Administrative Information

Name: Gateshead Clubhouse CIO

Charity No: 1160853

Trustees/Directors: Anthony Johnson – Chair
Teresa Morley – Treasurer
David Walton – Secretary
Alan Jeavons
Paul Gwynn
Paul Ogle
Robert McMullen
Geoffrey Harris
Elaine Allen

Registered Address: Worcester Green
GATESHEAD
Tyne & Wear
NE8 1NH

Bankers: Lloyds Bank plc
17 Ellison Walk
GATESHEAD
Tyne & Wear
NE8 1BF

Independent Examiner: Kate Tully FMAAT FCIE
4 Brandon Close
Winlaton
Blaydon on Tyne
NE21 6PN

Structure and Governance

Gateshead Clubhouse is a Charitable Incorporated Organisation managed by its Trustees.

Objectives

Gateshead Clubhouse is a mental health community hub run entirely by its members. It has a community café with internet access for our members, we run various activities from the clubhouse as well as out in the community.

Trustee's Report

Achievements

In partnership with Tyne & Wear and Northumberland NHS trust, Gateshead adult learning services, recovery college (ReCoCo), museums service, Gateshead Housing Company we ran a total of 18 different activities, with 333 sessions in total & with a cumulative attendance of 2,307. These groups included – mindfulness, yoga, art and crafts, hearing voices support group, cooking skills, baking group, wellness recovery action plan (WRAP), spirituality and mental health, history group.

We succeeded in gaining funding for four open day events at the clubhouse to celebrate diversity in age ethnicity and culture in mental health. These four events were extremely successful with attendance varying between 80 to 120 people on the day. We had information and advice stalls from many different organisations, three events had live music, mindfulness awareness, head and shoulder massages, exercise therapy and foods from different cultures. With a lot of the visitors being average members of the public we think we succeeded in reducing stigma and promoting positive mental health.

Once again we succeeded in opening from 11 AM to 4:30 PM every weekday including bank holidays and Christmas day, the only day we were closed was New Year's day.

the following organisations were kind enough to donate to the clubhouse, many thanks – Community Foundation, Big Lottery Fund (Celebrate), Gateshead Housing Company, Capacity Building Fund, Greggs, Gateshead Relief in Sickness Fund, Medics in the Community, Oxford Terrace and Rawling Road Medical Group, Windmill Hills, Breaks Wholesalers.

Public Benefit Statement

The trustees have considered the guidance produced by the Charity Commission on the provision of public benefit and they confirm that public benefit has been provided by the range of activities as described above.

Financial Review

The financial position for the year shows net incoming funds of £49,315 and total outgoing resources of £47,025 with funds brought forward from last year of £11,161 the total funds carried forward are £13,450

Risk Management:

The Trustees are examining the major risks, which the charity faces in relation to external factors, governance and management, internal operations and business. They are considering the likelihood and the impact of risks and are reviewing what systems should be in place to control and reduce those risks. The systems are being designed to provide reasonable, but not absolute, assurance against material loss or misstatement of loss.

Reserves Policy

It is the policy of the charity to try to build up unrestricted funds, which are free reserves of the charity, to a level that equates to approximately 6 months unrestricted expenditure. This will provide sufficient funds to cover management and administration support costs and any emergencies that may arise from time to time.

Plans for the Future

In these times of austerity and acute lack of mental health services, organisations such as ours can provide a valuable contribution to what is already available for mental health service users out there in the community. Around the United Kingdom there are buildings suitable for organisations such as ours that could be utilised for a fraction of the cost of a staffed service.

Recognition of the model that we have developed in the mental health community on a national level and independent evaluation of that model is something we would like to see happen in the future. This should include publicising the positive outcomes not only for our Members, but for Member Representatives and our Trustees.

Our Main Aspirations are:

- Secure long term funding
- To continue to develop our role as a mental health community resource, which has access to and links with other services in Gateshead
- To continue to provide and enhance our community cafe and room hire functions.
- To continue as a staff free service but to gain further funding for activities or groups

All of the above will ensure that the service does not stagnate and become institutionalised.

Trustees' Responsibilities

The Trustees are responsible for preparing the Annual Report and financial statements in accordance with applicable Charity Law and United Kingdom Generally Accepted Accounting Practice.

Charity Law requires the Trustees to prepare financial statements for each financial year which show a true and fair view of the state of affairs of the charity and its financial activities for that period. In preparing those financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Comply with applicable accounting standards, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the trustees and signed on their behalf:

Name:.....Signature:.....

Date:.....

Independent Examiners Report

Report to the trustees of Gateshead Clubhouse CIO on Accounts for the year ended 31 March 2017 set out on pages 7 to 11

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income does not exceed £250,000.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kate Tully FMAAT FCIE

Date

Signed



Kate Tully is a Fellow Member of the Association of Charity Independent Examiners and a Fellow Member of the Association of Accounting Technicians

Statement of Financial Activities

for the year ended 31 March 2017

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016-17 £	Total Funds 2015-16 £
Note				
Income and Endowments from:				
2				
<i>Donations and Legacies</i>	12	28,479	28,491	8,740
<i>Charitable Activities</i>	20,456		20,456	40,257
<i>Other Trading Activities</i>	365		365	0
<i>Investment Income</i>	3		3	2
<i>Other</i>			0	10
Total	20,836	28,479	49,315	49,009
Expenditure on:				
3				
<i>Raising Funds</i>			0	0
<i>Charitable activities</i>	19,377	27,648	47,025	43,043
<i>Other resources expended</i>			0	0
Total	19,377	27,648	47,025	43,043
Net income/(expenditure)	1,459	831	2,290	5,966
Transfers between funds	(6,314)	6,314	0	0
Net movement in funds	(4,855)	7,145	2,290	5,966
<i>Funds carried forward from 2015-16</i>	11,161		11,161	5,195
Total funds carried forward	6,306	7,145	13,450	11,161

The notes on pages 12-14 form an integral part of these financial statements.

Balance Sheet

as at 31 March 2017

		2016-17 Funds £	2015-16 Funds £
Fixed Assets:			
	<i>Tangible Assets</i>		
Total Fixed Assets:		0	0
Current Assets			
	<i>Debtors</i>	7	
	<i>Shop Stock</i>		
	<i>Savings</i>	4,002	
	<i>Current Account</i>	9,721	11,562
	<i>Cash in Hand</i>	128	
Total Current Assets		13,850	11,562
Liabilities			
	<i>Creditors: Amounts falling due within one year</i>	8	(400)
	<i>Creditors: Amounts falling due after one year</i>		(400)
Total Assets less total liabilities		13,450	11,161
The Funds of the Charity:			
	Restricted funds	7,145	0
	Unrestricted funds	6,306	11,161
TOTAL CHARITY FUNDS		13,450	11,161

Approved by the trustees and signed on their behalf:

Name: Signature:

Date:

The notes on pages 12-14 form an integral part of these financial statements

Notes to the Financial Statements
for the period ending 31 March 2016

1 Accounting Policies

Basis of Preparation

These Financial Statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective January 2015) – Charities SORP (FRS 102).

Gateshead Clubhouse meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by the Charities SORP FRS 102 the restatement of comparative items was required.

At the date of transition no restatements were required.

Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability

Donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Capital Grants are released over the economic useful life of the asset to which they relate

Resources Expended and Liabilities

Resources expended have been analysed using a natural classification.

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Tangible Fixed Assets

The Charity holds no assets of material worth at the present.

2 Funds

The Charity has one fund, an unrestricted general fund comprising accumulated surpluses and deficits which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity that have not been designated for other purposes.

Fund Name	Bal. b/f	Income	Expenditure	Transfers	Bal. c/f
Restricted Funds					0
Activities - 1989 WCT	0	3,012	(844)	0	2,168
BLF - Celebrate	0	5,605	(1,888)	(600)	3,117
Boiler Grant	0	4,500	(4,500)	0	0
Core Funding – Community Foundation	0	3,770	(2,154)	0	1,616
Capacity Building - designer/core costs	0	2,484	(2,468)	(16)	0
GP Risk Statement Charges	0	300	(56)	0	244
Gateshead relief in sickness fund	0	294	(1,294)	1,000	0
Greggs core funding Year 1	0	7,000	(13,000)	6,000	0
Medics in the community	0	415	(415)	0	0
Xmas Party	0	200	(130)	(70)	0
Capacity Building - Asset Transfer	0	900	(900)	0	0
	0	28,479	(27,648)	6,314	7,145
General Fund					
Breaks Wholesalers Grant	0	520	(520)	0	0
General Funds	11,161	17,314	(18,857)	(7,314)	2,304
Reserves	0	3,002	0	1,000	4,002
	11,161	20,835	(19,377)	(6,314)	6,305
Total of All Funds	11,161	49,315	(47,025)	0	13,450

Analysis of Income and Expenditure 2016-17

Income

Donations and Legacies	This year	Previous year
	£	£
Grants	28479	8740
Donations	12	
Total	28491	8,740
Income from Other Trading Activities	This year	Previous year
	£	£
Fundraising	365	
Total	365	0
Investments	This year	Previous year
	£	£
Bank Interest	3	2
Total	3	2
Incoming resources from charitable activities	This year	Previous year
	£	£
Catering Income	12575	34,641
Room Hire/Refreshments	6193	5,583
Volunteer Income	0	33
Other	1688	10
Total	20,456	40,267
TOTAL	49,315	49,009

Expenditure

	This year £	Previous year £
Raising Funds		
Fundraising Costs		17
Total	0	17

	This year £	Previous year £
Charitable activities		
Activities/Events	5,516	2345
Adverts/Publicity	167	10
Catering Costs	12,120	25,450
Computer Software/Expenses	1,028	262
Insurance	1,548	1,583
Kitchen Equipment	3,122	2,662
Legal/Professional Fees	3,826	0
Licences/Affiliations/Subs	0	159
Maintenance/Refurbishment	10,968	4,966
Sanitary/Cleaning	86	1,166
Security	0	566
Small Equipment	0	370
Stationery/Postage/Printing	662	540
Telephone/Internet	855	999
Travel Expenses	0	400
Utilities	6,450	500
Volunteer Expenses	0	402
Independent		
Examination/Accountancy	650	400
Other	25	246
Total	47,025	43,026
Total	47,025	43,043

3 Fixed Assets

There are no fixed assets of material worth at this time.

4 Debtors

There are no debtors at this time

5 Creditors

	2016-17 Amounts falling due within 1 year £	2015-16 Amounts falling due more than 1 year £
Trade Creditors	400	400
Other Creditors		
Accruals and Deferred Income		
Total	400	400

6 Trustees Expenses

No Trustees claimed any expenses during this financial year.