

A mental health community hub run by its members



Gateshead Clubhouse

Worcester Green

Gateshead

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Gateshead Clubhouse CIO

Charity Registration no 1160853

Financial Statements and Reports

For the year ended

31 March 2016

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Reference and Administrative Information

Name: Gateshead Clubhouse CIO

Charity No: 1160853

Trustees/Directors: Anthony Johnson (Chair)
Teresa Morley (Treasurer)
Stephen Hawkins (Secretary)
Alan Jeavons
David Walton
Angela Dawn Partington
Paul Ogle
Robert McMullen – co-opted August 2015
Gerald Shields

Registered Address: Worcester Green
GATESHEAD
Tyne & Wear
NE8 1NH

Bankers: Lloyds Bank plc
17 Ellison Walk
GATESHEAD
Tyne & Wear
NE8 1BF

Independent Examiner: Kate Tully FMAAT FCIE
21 Peartree Bungalows
Blackhall Mill
Newcastle Upon Tyne
NE17 7TW

Structure and Governance

Gateshead Clubhouse is a Charitable Incorporated Organisation managed by its Trustees.

Objectives

Gateshead Clubhouse is a mental health community hub run entirely by its members. It has a community café with internet access for our members, we run various activities from the clubhouse as well as out in the community.

Trustee's Report

Achievements

We have proved over this year that people with mental health problems can come together and provide an exciting and diverse mental health community hub run entirely by its members. Giving people the choice of activities or socialising with their peers has proved popular, our membership has gone from 70 at the beginning of the year to over 200 at the end.

From April 1st 2015 until March 31st 2016, we have provided a weekday service from 11am to 4:30pm. The clubhouse was open every Bank holiday including Christmas Day - the only day we were closed was New Year's Day.

Over the year we ran 96 groups with an attendance of 725 many of which were run by our own members. The following groups were available during the last financial year: Mindfulness, Hearing Voices group, Women's Friendship group, Digital Life Skills, Baking, Cooking Skills. Other training and educational activities were available including Video and Photography, Arts and Crafts groups, the Men's group, Personality Disorder Support group and Gateshead User Forum. We have organised a range of leisure activities and day trips to numerous places (including Alnwick; Chester-Le-Street and South Shields markets; Middlesbrough, Holy Island, Morpeth etc.).

Most of the running costs were met by the community café and room bookings but we did receive several grants which helped buy equipment as well as enhancing the building and paying group expenses –

- Medics for the Community £2275 (through The Community Foundation)
- The Gateshead Housing Company Community Fund £4465
- Gateshead Council capacity building fund £2000

Public Benefit Statement

The trustees have considered the guidance produced by the Charity Commission on the provision of public benefit and they confirm that public benefit has been provided by the range of activities as described above.

Financial Review

The financial position for the year shows net incoming funds of £49,009 and total outgoing resources of £43,043 with funds brought forward from the previous charity of £5,195, the total funds carried forward are £11,161.

Risk Management:

The Trustees are examining the major risks, which the charity faces in relation to external factors, governance and management, internal operations and business. They are considering the likelihood and the impact of risks and are reviewing what systems should be in place to control and reduce those risks. The systems are being designed to provide reasonable, but not absolute, assurance against material loss or misstatement of loss.

Reserves Policy

It is the policy of the charity to try to build up unrestricted funds, which are free reserves of the charity, to a level that equates to approximately 6 months unrestricted expenditure. This will provide sufficient funds to cover management and administration support costs and any emergencies that may arise from time to time.

Plans for the Future

To continue to develop our role as a mental health community hub, which has access to and links with other services in and beyond Gateshead.

To continue to provide and enhance our community café and room hire functions.

To continue as a staff free service, to obtain further funding for activities or groups, for which we may hire tutors.

To look into accessing personal budgets and social prescribing.

Recognition of the model that we have developed, in the mental health community on a national level and, an independent evaluation of our model, is something we aim for.

Trustees' Responsibilities

The Trustees are responsible for preparing the Annual Report and financial statements in accordance with applicable Charity Law and United Kingdom Generally Accepted Accounting Practice.


Charity Law requires the Trustees to prepare financial statements for each financial year which show a true and fair view of the state of affairs of the charity and its financial activities for that period. In preparing those financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Comply with applicable accounting standards, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the trustees and signed on their behalf:

Name:.....A. Dawson.....Signature:..........

Date:.....25/10/16.....

Independent Examiners Report

Report to the trustees of Gateshead Clubhouse CIO on Accounts for the year ended 31 March 2016 set out on pages 10 to 14

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income does not exceed £250,000.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kate Tully FMAAT FCIE

Date 25th October 2016

Signed K.A. Tully



Kate Tully is a Fellow Member of the Association of Charity Independent Examiners and a Fellow Member of the Association of Accounting Technicians

Statement of Financial Activities

for the year ended 31 March 2016

	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds 2015-16
Note	£	£	£	£
Incoming Resources				
Voluntary Income	2	0	8,740	8,740
Investment Income	2			2
Incoming Resources from charitable activities	2			40,257
Fundraising Income	2			0
Other Incoming Resources	2			10
Total Incoming Resources	40,269	0	8,740	49,009
Resources Expended				
Costs of generating funds	2			0
Charitable activities	2	0	8,740	42,643
Governance Costs	2			400
Other resources expended	2			0
Total Resources Expended	34,303	0	8,740	43,043
Net incoming/outgoing resources before transfers	5,966	0	0	5,966
Transfers				0
				0
Net movement in funds	5,966	0	0	5,966
<i>Funds brought forward from previous charity</i>	5,195			5,195
Total funds carried forward	11,161	0	0	11,161

The notes on pages 9-12 form an integral part of these financial statements.

Balance Sheet

as at 31 March 2016

	Note	2015-16 Funds
Current Assets		
<i>Debtors</i>	6	0
<i>Cash at Bank and In Hand</i>		11,562
Total Current Assets		<u>11,562</u>
Total Current and Fixed Assets		<u>11,562</u>
Liabilities		
<i>Creditors: Amounts falling due within one year</i>	7	(400)
<i>Creditors: Amounts falling due after one year</i>		0
Total Current and Long Term Liabilities		<u>(400)</u>
Total Assests		<u><u>11,161</u></u>
The Funds of the Charity:		
Unrestricted Funds		11,161
Designated Funds		0
Restricted Funds		0
TOTAL CHARITY FUNDS		<u><u>11,161</u></u>

Approved by the trustees and signed on their behalf:

Name: TERESA MORLEY Signature: Date: 25-10-16

The notes on pages 9-12 form an integral part of these financial statements

Notes to the Financial Statements
for the period ending 31 March 2016

1 Accounting Policies

Basis of Preparation

These Financial Statements have been prepared on the basis of historic cost in accordance with:

- In accordance with the Financial Reporting Standard for Small Entities (effective from April 2008); and in accordance with
- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005)
- and with Accounting Standards;
- and with the Charities Act 2011

Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability

Donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Capital Grants are released over the economic useful life of the asset to which they relate

Resources Expended and Liabilities

Resources expended have been analysed using a natural classification.

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fixed Assets

Depreciation is provided to write off the cost, less estimated residual values, of all fixed assets, over their expected useful lives. It is calculated at the following rate:

Computer Equipment	25% straight line
Other Office Equipment	15% reducing balance

2 Funds

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category, it includes VAT where applicable as this cannot be recovered by the charity.

Expenditure on grants is recorded once the Charity has made a commitment to pay the grant and this is communicated to the beneficiary or the grant has been paid, whichever is the earlier.

Restricted Funds					
Funder	Bal. b/f	Income	Expenditure	Transfers	Bal. c/f
Community Foundation - Medics in the Community	0	2,275	(2,275)		0
Gateshead Housing Company	0	4,465	(4,465)		0
Gateshead Capacity Building Fund	0	2,000	(2,000)		0
Total	0	8,740	(8,740)	0	0
Unrestricted Funds					
Funder	Bal. b/f	Income	Expenditure	Transfers	Bal. c/f
General Fund	5,195	42,269	(38,198)		9,266
Total	5,195	42,269	(38,198)	0	9,266
Total Funds	5,195	51,009	(46,938)	0	9,266

Analysis of Income and Expenditure 2014-15

Incoming Resources	Unrestricted	Designated	Restricted	Total
Voluntary Income				0
Grants			6,740	6,740
Donations				0
	0	0	6,740	6,740
Income from Charitable Activities				
Catering Income	34,641			34,641
Room Hire/Refreshments	5,583			5,583
Volunteer Expenses	33			33
	40,257	0	0	40,257
Fundraising Income				
Fundraising Income				0
	0	0	0	0
Investment Income				
Bank Interest Earned	2			2
	2	0	0	2
Other Income				
Miscellaneous Income	2,010			2,010
	2,010	0	0	2,010
Total Incoming Resources	42,269	0	6,740	49,009

Gateshead Clubhouse CIO

Resources Expended

Charitable Activities	Unrestricted	Designated	Restricted	Total
Activities/Events			2,345	2,345
Adverts/Publicity	10			10
Catering Costs	25,450			25,450
Computer Software	262			262
Fundraising Costs	17			17
Insurance	1,583			1,583
Kitchen Equipment			2,662	2,662
Licences/Affiliations/Subs	159			159
Maintenance/Refurbishment	1,733		3,233	4,966
Sanitary/Cleaning	1,166			1,166
Security	566			566
Small Equipment	370			370
Stationery/Postage	540			540
Telephone/Internet	999			999
Travel Expenses	400			400
Utilities			500	500
Volunteer Expenses	402			402
Other	246			246
	33,903	0	8,740	42,643

Governance Costs

Independent Examination of Accounts	400		400
Other Governance Costs			0
	400	0	400

Total Resources Expended

34,303	0	8,740	43,043
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Support Costs

Support Cost Type	Fundraising Activity £	Charitable Activity £	Governance Activity £	Total Cost £
Adverts/Publicity		10		10
Computer Software		262		262
Fundraising Costs	17			17
Insurance		1,583		1,583
Licences/Affiliations/Subs		159		159
Maintenance/Refurbishment		4,966		4,966
Sanitary/Cleaning		1,166		1,166
Security		370		370
Stationery/Postage		540		540
Telephone/Internet		999		999
Utilities		500		500
Independent Examination Fee			400	400
Total	17	10,555	400	10,972

3 Fixed Assets

There are no fixed assets of material worth at this time.

4 Debtors

There are no debtors at this time.

5 Creditors

Creditors and Liabilities	2015-16 £
Trade Creditors	400
Accrual	
Total	400

6 Trustees Expenses

No trustees claimed any expenses during this financial year.